

Rules for Chapel Facility Usage

-Sanctuaries will only be used for worship and memorial services.

-Secular activities must be compatible with the mission of the Chaplain Corps and with the "Religious Use" nature of the chapel facilities. Kadena Air Force Base active duty religious services and programs take precedence over all other activities and programs.

-Smoking or drinking alcohol is not permitted in any chapel facility. Note: Alcohol consumption as part of a religious ceremony is allowed and is administered by a chapel staff member as part of religious accommodations.

-Most importantly, as the requestor you are responsible for the fire safety and security check prior to leaving the facility. If you are the last person to leave the facility, you must check the entire facility. As project officer you will be held liable for any damage to the facility and/or the equipment used. After the completion of your program/activity you are responsible for the security and cleanliness of the facility. Failure to comply with these rules may result in the cancellation of any further use by you or your group/organization. Children must be monitored at all times.

-Clean up after the completion of each event to include: Taking out trash, vacuum/sweep, place tables/chairs in original position, turn off lights.

Note: Do not consume food or beverages that do not belong to your group or organization. If you use hymnals, Bibles, and books, please return the items to the appropriate literature rack or storage location. There is no food or drink allowed in the chapel sanctuary. No one may use the organ, piano, or any other musical equipment without the authority of the chapel staff.