



DEPARTMENT OF THE AIR FORCE
PACIFIC AIR FORCES

DATE:

MEMORANDUM FOR 718 CES/CEH

SUBJECT: GUEST IN QUARTERS

RANK/NAME: _____

BRANCH OF SERVICE/UNIT: _____

ADDRESS _____ PHONE: _____ (work) _____ (cell)

EMAIL ADDRESS: _____

I am requesting the following person/s be allowed to visit in my quarters:

Form with three rows for guest information, each row containing fields for Name, Relationship, DOB, Passport/Visa #, and Expiration date.

- Three checkboxes with corresponding text: 'I understand that I must submit this form for any guest of more than 72 hours.', 'I understand that this form is not valid for more than 90 days in a calendar year.', 'I understand that I am responsible for the actions of the individual while they are at my home. I must inform them of all the laws, rules, and regulations that apply.'

Member Signature: _____ Date: ____/____/____

Housing Rep Signature: _____ Date: ____/____/____

BREAKING BARRIERS...SINCE 1947