

## **Space-A Travel for Command Sponsored Dependents**

### ***Kadena AB, Japan***

IAW DoD 4515.13-R, *Air Transportation Eligibility*, and AMCI 24-101, Volume 14, *Military Airlift Passenger Service*, the following travel is afforded for dependents in Category V:

**Command Sponsored Dependents** are authorized travel Overseas-CONUS, CONUS-Overseas, and Overseas-Overseas within the same theater. Travel cannot be to another theater, even if there are direct flights. Once a dependent lands in the CONUS, their onward travel is complete unless they are manifested on an aircraft that is only transiting the en route CONUS location or transiting a CONUS location is required, i.e. EDF-HIK.

Dependents desiring to participate in this program must present the following to the air terminal for travel:

- a. **Verification letter signed by the sponsor's commander, designated representative, and Navy and Marine Corps individuals with "By Direction" authority, verifying the dependent's command sponsorship.** The sponsor must obtain documentation (letter) verifying command sponsorship from their current unit commander. Each letter is valid for one round trip from the sponsor's overseas PCS duty location; however, as long as they are moving towards their declared destination they should be allowed to transit other locations. There is no limit on the number of letters a commander may issue. A sample of the verification letter may be found at <http://www.kadena.af.mil/amc.asp> . If passengers have not used their letter or completed their Space-A travel within ninety (90) days from the date of issuance, a new letter is required from the sponsor's commander.
- b. ID cards of all eligible family members and/or passports (if required).

All documentation must be in the dependents' possession during travel.

**NOTE:** Command Sponsored Dependents, stationed within PACOM designated EML locations, may utilize the EML program for travel. See USPACOMINST 0201.2 for further instructions.

## **Space-A Travel for Non-Command Sponsored Dependents**

### ***Kadena AB, Japan***

IAW DoD 4515.13-R, *Air Transportation Eligibility*, and AMCI 24-101, Volume 14, *Military Airlift Passenger Service*, the following travel is afforded for dependents in Category V:

**Non-Command Sponsored Dependents** are authorized travel Overseas-CONUS, CONUS-Overseas, and Overseas-Overseas. CONUS-CONUS travel is not authorized unless they are manifested on an aircraft that is only transiting the en route CONUS location. The intent of this program is to visit the sponsor's unaccompanied overseas duty location, not to rendezvous at another location. Travel is authorized to the sponsor's unaccompanied permanent PCS location. Travel under this program is not authorized when the sponsor is on TDY/TAD orders.

Dependents desiring to participate in this program must present the following to the air terminal for travel:

- a. **Verification letter signed by the sponsor's commander, designated representative, and Navy and Marine Corps individuals with "By Direction" authority, verifying the dependent's authorized travel.** The sponsor must obtain documentation, in the form of a letter, verifying authorized travel from their current unit commander. Letter must state the sponsor's name/rank, approved unaccompanied tour location, sponsor's contact information, dependents name(s) and current residence information, length of authorized stay (per USFK, 30 days is the maximum length of stay), and time frame the approval letter is valid. The letter is valid for one round trip to the sponsor's overseas PCS duty location. Upon arrival at the members PCS location, Non-Command sponsored dependents are not eligible to travel beyond the members PCS location unaccompanied. A sample of the verification letter may be found at <http://www.kadena.af.mil/amc.asp>.
- b. ID cards of all eligible family members and/or passports (if required).

All documentation must be in the dependents' possession during travel.

**NOTE:** Non-Command Sponsored Dependents may not utilize the EML program for travel. See USPACOMINST 0201.2 for further instructions.